

**6A-14.094 Site Determined Specialized Associate in Arts Transfer Degree Access.**

(1) Purpose. This rule implements a uniform submission, approval, and compliance process for specialized associate in arts transfer degree programs proposed and offered by Florida College System institutions in accordance with Section (s.) 1007.25(9), Florida Statutes (F.S.). The specialized associate in arts transfer degree program will allow for a seamless transfer into specific university degree programs that require an associate in arts (AA) degree seeking student to go beyond the sixty (60) credit hours required for the general AA degree for admission to specific baccalaureate degree programs.

(2) Definitions.

(a) “College” means an institution within the Florida College System.

(b) “Completed proposal” means a college’s final submission of a specialized associate in arts transfer degree program proposal to the Division for consideration by the State Board of Education.

(c) “Division” means the Division of Florida Colleges.

(d) “Initial proposal” means a college’s first submission of a specialized associate in arts transfer degree program proposal to the Division for review.

(e) Specialized associate in arts transfer degree is hereby defined as stated in Rule 6A-14.030(4), Florida Administrative Code (F.A.C.).

(3) Specialized associate in arts transfer degree program notice of intent (NOI). To provide colleges and state universities with preliminary information regarding the proposed specialized associate in arts transfer degree program, a college seeking consideration of approval by the State Board of Education for a new specialized associate in arts transfer degree program must first complete and submit an NOI form, Form No. SAAT-01, in accordance with the requirements specified in s. 1007.25(9)(b)1., F.S.

(a) A college may submit an NOI at any time, and the NOI shall remain valid for two (2) years from its receipt by the Division.

(b) If the initial proposal is not received within two (2) years of receipt of the NOI, the college must begin the proposal process anew, beginning with submission of a new NOI.

(c) Upon receipt of the NOI, the Division shall have ten (10) business days to forward the NOI to all colleges and to the Chancellor of the State University System, who shall forward the NOI to all state universities.

(4) Specialized associate in arts transfer degree program comment period.

(a) After receipt of the NOI, colleges and state universities shall have ~~thirty (30) sixty (60)~~ calendar days to submit comments to the proposed specialized associate in arts transfer degree program.

(b) Comments must be submitted to the president of the proposing college and to the chancellor of the Florida College System at [ChancellorFCS@fldoe.org](mailto:ChancellorFCS@fldoe.org).

(c) Colleges shall have an opportunity to provide a response to comments received by state universities as part of the initial proposal application.

(5) Specialized associate in arts transfer degree program proposal application. A college seeking consideration of approval by the State Board of Education for a new specialized associate in arts transfer degree program must complete and submit the specialized associate in arts transfer degree program proposal form, Form No. SAAT-02, in accordance with the criteria specified in s. 1007.25(9)(b)3., F.S.

(a) Upon receipt of an initial proposal, the Division shall review the proposal to determine compliance with criteria in s. 1007.25(9)(b)3., F.S., and other information requested on the proposal form including but not limited to an articulation agreement, Form No. SAAT-03, between the college and state university for graduates of the specialized associate in arts transfer degree program.

(b) Based on the review of the initial proposal, within thirty (30) calendar days, the Division shall notify the college of any deficiencies. The college shall be required to submit a revised, completed proposal application, which addresses deficiencies identified by the Division, to proceed with the request to offer the specialized associate in arts transfer degree program. There is no specified timeline for the college to address the deficiencies and submit the completed proposal.

(c) Unless the proposal is withdrawn by the college, the Division shall forward the completed proposal application, including all related documentation, to the Commissioner of Education with a written analysis.

(d) After receipt of a completed proposal, the Commissioner of Education shall have forty-five (45) days to recommend approval or disapproval to the State Board of Education for its consideration.

(6) Specialized associate in arts transfer degree program student and program performance reporting.

(a) Each college with one (1) or more specialized associate in arts transfer degree programs shall annually submit one specialized associate in arts transfer degree program reporting form, Form SAAT-04, for each active specialized associate in arts transfer degree program.

(b) Annually, the Division shall notify the colleges of the due date for specialized associate in arts transfer

degree program reports at least sixty (60) days prior to the due date.

(7) Incorporated documents. The following forms are hereby incorporated by reference and made part of this rule. Copies may be obtained at Division of Florida Colleges Webpage (<https://www.fldoe.org/schools/higher-ed/fl-college-system/administrators/saat.shtml>) or from the Division at 325 West Gaines Street, Suite 1244, Tallahassee, Florida, 32399.

(a) Form No. SAAT-1, Notice of Intent (NOI), (<http://www.flrules.org/Gateway/reference.asp?No=Ref-16836>), effective August 2024.

(b) Form No. SAAT-2, Proposal Application, (<http://www.flrules.org/Gateway/reference.asp?No=Ref-16837>), effective August 2024.

(c) Form No. SAAT-3, Articulation Agreement, (<http://www.flrules.org/Gateway/reference.asp?No=Ref-16838>), effective August 2024.

(d) Form No. SAAT-4, Student and Program Performance Report, (<http://www.flrules.org/Gateway/reference.asp?No=Ref-16839>), effective August 2024.

*Rulemaking Authority 1001.02, 1007.25(9)(e) FS. Law Implemented 1007.25 FS. History—New 8-27-24.*

**NOTICE OF INTENT**

**Form No. SAAT-01**

Section (s.) 1007.25(9), Florida Statutes (F.S.), and Rule 6A-14.094, Florida Administrative Code (F.A.C.), outline the requirements for Florida College System institution specialized associate in arts transfer degree program proposals. The completed Notice of Intent form shall be submitted by the college president to the chancellor of the Florida College System at [ChancellorFCS@fldoe.org](mailto:ChancellorFCS@fldoe.org).

**CHECKLIST**

The notice of intent requires completion of the following components:

- Institution Information
- Program summary
- Program description
- Rationale for the specialized associate in arts transfer degree program length
- Workforce demand of the articulated baccalaureate degree program
- Coursework beyond the 60 credits required for a general associate in arts degree program

**PROPOSING FLORIDA COLLEGE SYSTEM INSTITUTION INFORMATION**

Institution Name:	Click or tap here to enter text.
Institution Contact:	Click or tap here to enter text.

**RECEIVING STATE UNIVERSITY SYSTEM INSTITUTION INFORMATION**

Institution Name:	Click or tap here to enter text.
Institution Contact:	Click or tap here to enter text.

## PROGRAM SUMMARY

1.1	Specialized associate in arts transfer degree program name.	Click or tap here to enter text.
1.2	Specialized associate in arts transfer degree program length (credit hours).	Click or tap here to enter text.
1.3	How will the proposed specialized associate in arts transfer degree program be delivered (check all that apply)?	<input type="checkbox"/> Face-to-face (F2F) (Entire degree program delivered via F2F courses only) <input type="checkbox"/> Completely online (Entire degree program delivered via online courses only) <input type="checkbox"/> Combination of face-to-face/online (Entire degree program delivered via a combination of F2F and online courses)
1.4	Type and name of the baccalaureate degree program to which the specialized associate in arts transfer degree program articulates (check only one).	<input checked="" type="checkbox"/> Bachelor of Arts (BA) <u>Please specify the program name below:</u> <a href="#">Click or tap here to enter text.</a>  <input type="checkbox"/> Bachelor of Science (BS) Please specify the program name below: Click or tap here to enter text.  <input type="checkbox"/> Bachelor of Applied Science (BAS) Please specify the program name below: Click or tap here to enter text.
1.5	<u>Degree</u> Classification of Instructional Program (CIP) code (6-Digit) of the baccalaureate degree program to which the specialized associate in arts transfer degree program articulates. <u>CIP code refers to the taxonomic scheme developed by the U.S. Department of Education's National Center for Education Statistics.</u>	Click or tap here to enter text.
1.6	Anticipated specialized associate in arts transfer degree program implementation date.	Click or tap here to enter text.

## PROGRAM DESCRIPTION

2.1 This section is the **executive summary** of this notice of intent. This section must include: the rationale for the specialized transfer degree program length, a summary of the demand of the articulated baccalaureate degree program in the state university's workforce area, and the coursework beyond the sixty (60) credits required for a general associate in arts degree.

- Rationale for the specialized associate in arts transfer degree program length:  
Click or tap here to enter text.
- Demand of the university's articulated baccalaureate degree program:  
Click or tap here to enter text.
- Coursework beyond 60 credits for a general associate in arts degree:  
Click or tap here to enter text.

## WORKFORCE DEMAND

3.1 Describe the workforce demand of the baccalaureate degree program to which the specialized associate in arts degree program articulates that incorporates, at a minimum, the shaded information from Section 3.1.1. **The Standard Occupational Classification (SOC) system is used to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data.** For proposed programs without a listed **Standard Occupational Classification (SOC)** linkage, provide a rationale for the identified SOC code(s). If using a SOC that is not on the CIP to SOC crosswalk, please justify why the SOC code aligns with the articulated baccalaureate degree program.

Click or tap here to enter text.

3.2 Describe any other evidence of workforce demand of the articulated baccalaureate degree program, which may include qualitative or quantitative data and information not reflected in the data presented in Sections 3.1.1, such as local economic development initiatives, emerging industries in the area, or evidence of rapid growth.

Click or tap here to enter text.



## PROPOSAL APPLICATION

### Form No. SAAT-02

Section (s.) 1007.25(9), Florida Statutes (F.S.), and Rule 6A-14.094, Florida Administrative Code (F.A.C.), outline the requirements for Florida College System institution specialized associate in arts transfer degree program proposals. The completed Proposal Application shall be submitted by the college president to the chancellor of the Florida College System at [ChancellorFCS@fldoe.org](mailto:ChancellorFCS@fldoe.org).

## CHECKLIST

The proposal requires completion of the following components:

- Institution Information
- Program summary
- Program description
- Rationale for the specialized associate in arts transfer degree program length
- Coursework beyond the 60 credits required for a general associate in arts degree program
- Workforce demand and unmet need of the articulated baccalaureate degree program
- Program of study to include all predetermined performance and graduation requirements
- Articulation agreement between the college and the state university (Attach to Appendix A)
- Documented alignment between college exit and state university admission requirements
- College response to state university comments to the notice of intent
- Program implementation timeline

## PROPOSING FLORIDA COLLEGE SYSTEM INSTITUTION INFORMATION

Institution Name.	Click or tap here to enter text.
Institution Contact:	Click or tap here to enter text.

## RECEIVING STATE UNIVERSITY SYSTEM INSTITUTION INFORMATION

Institution Name:	Click or tap here to enter text.
Institution Contact:	Click or tap here to enter text.

## PROGRAM SUMMARY

1.1	Specialized associate in arts transfer degree program name.	Click or tap here to enter text.
1.2	Specialized associate in arts transfer degree program length (credit hours).	Click or tap here to enter text.
1.3	How will the proposed specialized associate in arts transfer degree program be delivered (check all that apply)?	<input type="checkbox"/> Face-to-face (F2F) (Entire degree program delivered via F2F courses only)  <input type="checkbox"/> Completely online (Entire degree program delivered via online courses only)  <input type="checkbox"/> Combination of face-to-face/online (Entire degree program delivered via a combination of F2F and online courses)
1.4	Type and name of the baccalaureate degree program to which the specialized associate in arts transfer degree program articulates (check only one).	<input type="checkbox"/> Bachelor of Arts (BA) Please specify the program name below: <a href="#">Click or tap here to enter text.</a>  <input type="checkbox"/> Bachelor of Science (BS) Please specify the program name below: <a href="#">Click or tap here to enter text.</a>  <input type="checkbox"/> Bachelor of Applied Science (BAS) Please specify the program name below: <a href="#">Click or tap here to enter text.</a>
1.5	<u>Degree</u> Classification of Instructional Program (CIP) code (6-Digit) of the baccalaureate degree program to which the specialized associate in arts transfer degree program articulates. <u>CIP code refers to the taxonomic scheme developed by the U.S. Department of Education's National Center for Education Statistics.</u>	Click or tap here to enter text.
1.6	Anticipated specialized associate in arts transfer degree program implementation date.	Click or tap here to enter text.

## PROGRAM DESCRIPTION

2.1 This section will serve as an **executive summary** of this proposal. This section must include: the rationale for the specialized transfer degree program length, demand and unmet need of the articulated baccalaureate degree program in the state university's workforce area, and an overview of the program curriculum to include the proposed coursework beyond the sixty (60) credits required for a general associate in arts degree.

- Rationale for the specialized associate in arts transfer degree program length:  
Click or tap here to enter text.
- Demand and unmet need of the university's articulated baccalaureate degree program:  
Click or tap here to enter text.
- Curriculum and coursework beyond 60 credits for a general associate in arts degree:  
Click or tap here to enter text.

## WORKFORCE DEMAND AND UNMET NEED

3.1 Describe the workforce demand and unmet need of the baccalaureate degree program to which the specialized associate in arts transfer degree program articulates that incorporates, at a minimum, the shaded information from Sections 3.1.1 and 3.1.3. **The Standard Occupational Classification (SOC) system is used to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data.** For proposed programs without a listed **Standard Occupational Classification (SOC)** linkage, provide a rationale for the identified SOC code(s). If using a SOC that is not on the CIP to SOC crosswalk, please justify why the SOC aligns with the articulated baccalaureate degree program.

Click or tap here to enter text.

3.2 Describe any other evidence of workforce demand and unmet need of the articulated baccalaureate degree program, which may include qualitative or quantitative data and information not reflected in the data presented in Sections 3.1.1 and 3.1.3, such as local economic development initiatives, emerging industries in the area, or evidence of rapid growth.

Click or tap here to enter text.



**SUPPLY: NATIONAL CENTER FOR EDUCATION STATISTICS, IPEDS**

3.1.2 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

**INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION**

- If there is no institution in the university’s workforce region, leave this section blank.
- If an institution in the university’s workforce region does not have the same program, leave this section blank.
- If an institution in the university’s workforce region has the same program, provide FloridaCommerce figures.
- If an institution in the university’s workforce region has the same program, but FloridaCommerce is not able to does not provide data (masked, data integrity issues), then provide statewide figures.

**CLICK HERE FOR INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION:** If data are not available for completers in the university’s workforce region, please report statewide data. You may note these are statewide figures.

Program		Number of Degrees Awarded					
Institution Name	CIP Code	*Most Recent Year	*Prior Year 1	*Prior Year 2	*Prior Year 3	*Prior Year 4	5-year average or average of years available if less than 5-years
	Total	0	0	0	0	0	0

\*Please replace the “Most Recent Year” through “Prior Year 4” headers with the corresponding years reported.

## ESTIMATES OF UNMET NEED

3.1.3 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

**[CLICK HERE FOR INSTRUCTIONS FOR COMPLETING THE ESTIMATES OF UNMET NEED SECTION](#)**; if data are not available for completers in the university’s workforce area, please report statewide data. You may note these are statewide figures.

	Demand*	Supply**		Range of Estimated Unmet Need	
	(A)	(B)	(C)	(A-B)	(A-C)
	Total Job Openings	Most Recent Year	5-year average or average of years available if less than 5 years	Difference	Difference
FloridaCommerce Total				0	0
Other Totals				0	0

\*From the “Total Job Openings” Column in Table 3.1.1.

\*\*From the “Most Recent Year” and “5-Year Average” Columns of Table 3.1.2.

## SPECIALIZED ASSOCIATE IN ARTS TRANSFER DEGREE REQUIREMENTS

4.1 In accordance with s. 1007.25(9)(b)(3), F.S., except for developmental education required pursuant to s. 1008.30, F.S., all required coursework must count toward the specialized associate in arts transfer degree or the baccalaureate degree.

Requirement Area	Predetermined and Specified Performance Requirements
<b>General Education Core</b>	Pursuant to s. 1007.25(3), F.S., and Rule 6A-14.0303, F.A.C., complete at least one general education core course in each of the five subject disciplines (communications, mathematics, humanities, social science, natural science) for a total of 15 credits to fulfill the general education requirement. <b>(Note:</b> Approved accelerated mechanisms may be used to fulfill this requirement.)
<b>Institutional General Education</b>	Pursuant to s. 1007.25(3), F.S., and Rule 6A-14.0303, F.A.C., complete the remaining 21 credits, in addition to the core, for a total 36 credits of institutional general education to fulfill the general education requirement. <b>(Note:</b> Approved accelerated mechanisms may be used to fulfill this requirement.)
<b>Electives</b>	Pursuant to s. 1007.25(9), F.S., complete the remaining 24 elective credits to fulfill the total 60 credits for the attainment of an associate degree. <b>(Note:</b> Electives should be selected by program and/or pathway and may be used to fulfill associate in arts requirements and/or baccalaureate program prerequisites. Approved accelerated mechanisms may be used to fulfill this requirement.)
<b>Communication and Computation</b>	Pursuant to Rule 6A-10.030, F.A.C., complete 6 credits in English and 6 credits in mathematics to fulfill the assessment procedures for college-level communication and computation. <b>(Note:</b> Institutional general education courses and/or electives may be used to fulfill this requirement. Approved accelerated mechanisms may be used to fulfill this requirement.)
<b>Foreign Language</b>	Pursuant to s. 1007.262, F.S., and Rule 6A-10.02412, F.A.C., complete 2 years in high school or 8 college credits in the same foreign language, which may be satisfied via CLEP or challenge exam. <b>(Note:</b> Institutional general education courses and/or electives may be used to fulfill this requirement. Approved accelerated mechanisms may be used to fulfill this requirement.)
<b>Civic Literacy Competency</b>	Pursuant to s. 1007.25(5), F.S. and Rule 6A-10.02413, F.A.C., complete a course (3 credits) and assessment to fulfill the civic literacy requirement. <b>(Note:</b> Institutional or core general education courses and/or electives may be used to fulfill the course requirement. Approved accelerated mechanisms may be used to fulfill this requirement.)
Requirements Beyond Sixty (60) Credits	
<b>Specialized Coursework</b>	Pursuant to s. 1007.25(5), F.S. and Rule 6A-14.094, F.A.C., complete additional specified credits beyond the 60 credits required for the general associate in arts degree for admission to a baccalaureate degree program. <b>(Note:</b> Specialized coursework may include course-level prerequisites as part of the specialized associate in arts transfer degree program, baccalaureate degree program prerequisites, or a combination).
<b>Baccalaureate Program Prerequisites</b>	The proposing college and receiving university should consult the Common Prerequisites Manual (CPM). The CPM lists the prerequisite courses and alternatives for each university degree program. Students must complete all required prerequisites to be admitted into an upper division program. <b>(Note:</b> Institutional general education, electives, and/or specialized coursework may be used to fulfill this requirement.)

5.1 Program of Study of at least sixty (60) college credits after the attainment of predetermined and specified performance requirements. For the articulated baccalaureate degree identified in Section 1.4, list all courses required by term. Include credit per term and total credits for the program. Please include the provided abbreviations in parentheses following each course title to indicate what courses fulfill the following requirements: foreign language (**fl**), civic literacy (**cl**), general education (**ge**) including core, electives (**elec**), baccalaureate degree program prerequisites (**pre**) as identified in the Common Prerequisites Manual, and additional courses (**saat**) beyond the 60 credits required for an associate in arts general degree. Please use the continued program plan on the next page, if needed.

The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to "Worksheet Object", and then "Open". To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

5.1.1 Associate in Arts Specialized Degree Program of Study		
Term 1	Course Title	Credit Hours
Total Term Credit Hours		0
Term 2	Course Title	Credit Hours
Total Term Credit Hours		0
Term 3	Course Title	Credit Hours
Total Term Credit Hours		0
Term 4	Course Title	Credit Hours
Total Term Credit Hours		0
Term 5	Course Title	Credit Hours
Total Term Credit Hours		0
Term 6	Course Title	Credit Hours
Total Term Credit Hours		0
<b>Program Total Credit Hours:</b>		<b>0</b>

5.1.1	<b>Associate in Arts Specialized Degree Program of Study (Continued)</b>	
<b>Term 7</b>	<b>Course Title</b>	<b>Credit Hours</b>
	Total Term Credit Hours	0
<b>Term 8</b>	<b>Course Title</b>	<b>Credit Hours</b>
	Total Term Credit Hours	0
<b>Term 9</b>	<b>Course Title</b>	<b>Credit Hours</b>
	Total Term Credit Hours	0
<b>Term 10</b>	<b>Course Title</b>	<b>Credit Hours</b>
	Total Term Credit Hours	0
<b>Term 11</b>	<b>Course Title</b>	<b>Credit Hours</b>
	Total Term Credit Hours	0
<b>Term 12</b>	<b>Course Title</b>	<b>Credit Hours</b>
	Total Term Credit Hours	0
	<b>Program Total Credit Hours:</b>	0

**Instructions:** The completed and signed articulation agreement form, Form No. SAAT-03, must be attached to Appendix A of this completed proposal form, Form No. SAAT-02.

**ARTICULATION AGREEMENT**  
**Form No. SAAT-03**

6.1 The proposed specialized associate in arts transfer degree program shall articulate into the specified state university and baccalaureate degree program below. The total credit hours must include all required courses of the associate in arts specialized transfer degree program and the articulated baccalaureate degree program.

<b>College Name</b>	<b>University Name</b>	<b>Total Credit Hours</b>
Click or tap here to enter text.	Click or tap here to enter text.	
<b>Specialized AA Transfer Degree Program Name</b>	<b>Baccalaureate Degree Program Name</b>	
Click or tap here to enter text.	Click or tap here to enter text.	
<b>Specialized AA Transfer Degree Program Credit Hours</b>	<b>Baccalaureate Degree Program Credit Hours</b>	
Click or tap here to enter text.	Click or tap here to enter text.	

6.2 The specialized associate in arts transfer degree program shall include the following requirements. Please check the boxes below to indicate that the Program Plan in Section 5.1 includes the requirements below.

<b>General Education Core</b>	<input type="checkbox"/> 15 credits
<b>Institutional General Education</b>	<input type="checkbox"/> 21 credits
<b>Electives</b>	<input type="checkbox"/> 24 credits
<b>Communication and Computation</b>	<input type="checkbox"/> 6 credits
<b>Foreign Language</b>	<input type="checkbox"/> 8 credits
<b>Civic Literacy Competency</b>	<input type="checkbox"/> 3 credits and an assessment

6.3 The baccalaureate degree program shall include the following baccalaureate degree program requirements for the proposed articulation agreement between the specialized associate in arts transfer degree and the baccalaureate degree program indicated in Section 1.4.

<b>Common Prerequisites</b>	Please list the required prerequisites and alternatives as they appear in the Common Prerequisites Manual for the articulated baccalaureate degree program. Click or tap here to enter text.
<b>Admission Requirements</b>	Please list academic GPA, test scores, fingerprints, health screenings, background checks, signed releases, and any other program admission requirements, if applicable. Click or tap here to enter text.
<b>Other Requirements</b>	Please list any other requirements that a student completing a specialized associate in arts transfer degree program may need as part of the articulated baccalaureate degree program to seamlessly transfer. Click or tap here to enter text.

<b>College Representative Signature</b> Click or tap here to enter text.	<b>University Representative Signature</b> Click or tap here to enter text.
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## COLLEGE RESPONSE TO UNIVERSITY COMMENTS

7.1 Provide comments received from any college or state university for this proposed program. The proposing college must submit a response and include any necessary supporting documentation, if applicable.

- **Comments Received:**  
Click or tap here to enter text.

- **College Response:**  
Click or tap here to enter text.

## PROGRAM IMPLEMENTATION TIMELINE

8.1	Indicate the date the Notice of Intent (NOI) was submitted to DFC.	Click or tap here to enter text.
8.2	Indicate the date the initial proposal was submitted to DFC.	Click or tap here to enter text.
8.3	Indicate the date the completed proposal was submitted to DFC.	Click or tap here to enter text.
8.4	<p>Indicate the date the proposal is targeted for State Board of Education (SBOE) consideration.</p> <p>Please note that from the date the DFC receives the finalized proposal, the Commissioner has 45 days after DFC receives a completed proposal to recommend to the SBOE approval or disapproval of the proposal. Please take into account the date you plan to submit the proposal in accordance with the <a href="#">next SBOE meeting</a>.</p>	Click or tap here to enter text.

**Appendix A**

Specialized Associate in Arts Transfer Degree Articulation Agreement  
(Attach Completed and Signed Articulation Agreement, Form No. SAAT-03)

**Instructions:** The signed articulation agreement to be attached to Appendix A of the completed proposal form, Form No. SAAT-02.

<b>ARTICULATION AGREEMENT</b>		
<b>Form No. SAAT-03</b>		
6.1 The proposed specialized associate in arts transfer degree program shall articulate into the specified state university and baccalaureate degree program below. The total credit hours must include all required courses of the associate in arts specialized transfer degree program and the articulated baccalaureate degree program.		
<b>College Name</b>	<b>University Name</b>	<b>Total Credit Hours</b>
Click or tap here to enter text.	Click or tap here to enter text.	
<b>Specialized AA Transfer Degree Program Name</b>	<b>Baccalaureate Degree Program Name</b>	
Click or tap here to enter text.	Click or tap here to enter text.	
<b>Specialized AA Transfer Degree Program <b>Credit Hours</b> Name</b>	<b>Baccalaureate Degree Program <b>Credit Hours</b> Name</b>	
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
6.2 The specialized associate in arts transfer degree program shall include the following requirements. Please check the boxes below to indicate that the Program Plan in Section 5.1 includes the requirements below.		
<b>General Education Core</b>	<input type="checkbox"/> 15 credits	
<b>Institutional General Education</b>	<input type="checkbox"/> 21 credits	
<b>Electives</b>	<input type="checkbox"/> 24 credits	
<b>Communication and Computation</b>	<input type="checkbox"/> 6 credits	
<b>Foreign Language</b>	<input type="checkbox"/> 8 credits	
<b>Civic Literacy Competency</b>	<input type="checkbox"/> 3 credits and an assessment	
6.3 The baccalaureate degree program shall include the following baccalaureate degree program requirements for the proposed articulation agreement between the specialized associate in arts transfer degree and the baccalaureate degree program indicated in Section 1.4.		
<b>Common Prerequisites</b>	Please list the required prerequisites and alternatives as they appear in the Common Prerequisites Manual for the articulated baccalaureate degree program. Click or tap here to enter text.	
<b>Admission Requirements</b>	Please list academic GPA, test scores, fingerprints, health screenings, background checks, signed releases, and any other program admission requirements, if applicable. Click or tap here to enter text.	
<b>Other Requirements</b>	Please list any other requirements that a student completing an associate in arts specialized transfer degree program may need as part of the articulated baccalaureate degree program to seamlessly transfer. Click or tap here to enter text.	
<b>College Representative Signature</b> Click or tap here to enter text.		<b>University Representative Signature</b> Click or tap here to enter text.

**STUDENT AND PROGRAM PERFORMANCE REPORT**  
**Form No. SAAT-04**

Section (s.) 1007.25(9)(d), Florida Statutes (F.S.), requires Florida College System institutions to report data annually on student and program performance for approved specialized associate in arts transfer degree programs.

To fulfill the statutory requirement, colleges must complete one Form No. SAAT-04 per program. The completed form must be submitted to the Division of Florida Colleges (Division) at [FCSSAAT\\_report@fldoe.org](mailto:FCSSAAT_report@fldoe.org) [FCSInfo@fldoe.org](mailto:FCSInfo@fldoe.org).

The Division will provide feedback in writing on each program based on the review of the student and program performance report. For programs with deficiencies, the Division will outline findings and recommendations designed to improve performance.

**FLORIDA COLLEGE SYSTEM INSTITUTION INFORMATION**

Institution Name:	Click or tap here to enter text.
Program Name:	Click or tap here to enter text.
Institution Contact:	Click or tap here to enter text.

**RECEIVING STATE UNIVERSITY SYSTEM INSTITUTION INFORMATION**

Institution Name:	Click or tap here to enter text.
Program Name:	Click or tap here to enter text.

## STUDENT AND PROGRAM PERFORMANCE INDICATORS

1.1 S. 1007.25(9)(d), F.S., requires Florida College System institutions that offer a specialized associate in arts transfer degree program to report data on student and program performance in a manner prescribed by the Department of Education. The Division has identified six indicators of program and student performance on which each specialized associate in arts transfer degree is measured.

### **Performance Indicators:**

- Program enrollments;
- Student retention rates;
- Student completion rates;
- Number of degrees awarded;
- Mean program Grade Point Average (GPA); and
- Number of students that articulated into the receiving university's baccalaureate degree program.

### **A. Program Resources**

Performance Indicators	Prior Year 2 (Insert Year)	Prior Year 1 (Insert Year)	Reporting Year (Insert Year)
Total headcount enrollment (#)			

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

Enter response here

### **B. Student Outcomes**

Performance Indicators	Prior Year 2 (Insert Year)	Prior Year 1 (Insert Year)	Reporting Year (Insert Year)
Retention rate (%)			
Completion rate (%)			
Degrees awarded (#)			
Mean program GPA (#)			
Articulated students (#)			

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

Enter response here

### **C. Other Indicators of Student and Program Performance**

Describe any other indicators of student and/or program performance not listed.

Enter response here